

**SDRME Executive Committee  
Conference Call  
December 17, 2010  
10:00AM CST**

**AGENDA:**

- 1) Winter Exec Comm meeting travel plans (Hugh)
- 2) Speaker ideas for summer meeting (Katie)
- 3) Revision of web page information re: invited reviews (David)
- 4) SDRME section in ACGME Journal (Hugh)
- 5) Membership application - Elizabeth Bennett (Baystate Medical Center)

**SDRME Executive Committee (EC) Conference call**

**December 17, 2010**

**Recorded by: Elza Mylona, PhD**

**All Executive Committee members were present**

**1) Winter Exec Comm meeting travel plans:**

The winter Exec. Committee (EC) meeting will take place in Omaha on February 14-15, 2011. The EC members should arrive in Omaha on 2/14 by 3pm and leave on 2/15 at mid-afternoon. Hugh has started the initial preparation (conference room, etc). In addition to the discussion about the summer SDRME meeting the EC will discuss the membership criteria.

**Action:** Let Hugh know about our traveling plans and any urgent items better discussed in the face-to-face meeting. An agenda will be developed by Hugh and Katie.

**2) Speaker ideas for summer meeting :**

Katie expressed the need to select/ invite the appropriate speaker who could address the topics of interest in the summer program. Areas of interest that the invited speaker could address may include: med-ed. office expansion, recruiting the appropriate personnel, leadership within the academic unit. The idea of inviting speakers from the area (i.e. Univ. of Wisconsin) such as Mark Albanese was discussed. The EC put emphasis on the need to perhaps come up with the right topic/ theme of the meeting so the most appropriate individual should be invited.

**Action:** The EC will discuss this some more at the February meeting.

**3) Revision of web page information re: invited reviews**

The need to restructure the site and keep it simple was discussed by David and the EC members. The revisions that David made were discussed and approved by the EC. In the future, anybody with administrative rights can

modify the site. The collaboration with the web-developer has been very effective. He has done a good job so far and he is not very expensive. We are up-to-date with the web-developer.

**Action:** Forward the changes to the web-developer and check with him if he is interested/ available to continue this collaboration. (Hugh)

#### **4) SDRME section in ACGME Journal:**

Deb Simpson is going to co-manage the educational section of the ACGME journal and has offered to collaborate with the SDRME group. As a co-manager, she will identify topics that can become writing opportunities for the SDRME members who will be invited to edit, submit their work or mentor other faculty, especially junior.

**Action:** The SC/SDRME agreed that Deb Simpson will do a good job to represent the organization and decided to move forward with the proposal. Hugh will discuss this further with Deb and better define the SDRME role within the ACGME journal.

#### **5) Membership application - Elizabeth Bennett (Baystate Medical Center)**

The EC discussed at length the standard membership protocol in regards to the membership application. The current applicant (Elizabeth Bennett) comes from the Baystate Medical Center which is affiliated with the Tufts SOM. The Membership Committee had a split decision whether to approve this membership application. The majority of its members agreed but it was not unanimous. The EC discussed whether Baystate qualifies as a separate campus and found that the current SDRME by-laws are not specific enough to determine the eligibility.

**Decision:** After deliberation, the EC decided not to take action of Dr. Bennett's application at this time until the by-laws are reviewed and re-evaluated.

#### **Action:**

- Email Dr. Bennett (Hugh)
- Address and clarify this issue in the next summer meeting of July 2011.