

SDRME Executive Committee Meeting
7/10/2011
Madison, WI

Present: Hugh Stoddard, president; Kathryn Huggett, president-elect; Elza Mylona, secretary; Nicole Borges, treasurer; David Cook, member-at-large

Summer meeting updates by Katie Huggett (President-elect)

- New members in the Ex Committee: Nicole Borges (President Elect) and Annie Daniel (Treasurer)
- Hugh Stoddard (President) was recognized for his contributions to SDRME especially during the past year
- Review of final details of the meeting- Adjustments

Committee appointments

- Membership Committee needs a new member. Invoices are generated and sent to each SDRME member via email. The Treasurer needs to be informed when invoices are sent out. The goal is to find a person from the Southern region preferably who is willing to join the membership committee group. The new person will be responsible for sending out the invoices.

Based on our by-laws the Executive Committee Chair appoints Committee Chairs.

International members can't hold positions within the organization. Traditionally, the transition of the Executive Committee members takes place at the beginning of the Business Meeting at the Summer Meeting.

- Communications Committee: Jamie Shumway has asked to be replaced. We need to find a person who is technologically savvy and who can come up with innovative ideas about the use of the technology as a communication tool. Jamie is interested to continue with the management of the server until he can't do it anymore. The Executive Committee suggested starting the search for a new member as soon as possible so the individual will have an opportunity to transition with Jamie. Potential candidates will be approached for their interest.

Process for dues collection and website updates

- The site is relatively easy to navigate and everything is working well. Annie, Hugh and Nicole will discuss separate record keeping by treasurer given the website's function and purpose.

Membership application from Baystate Medical Center

- The Executive Committee had a long discussion about this topic. The structures of several of the new medical schools are complicated and there is a need to review the SDRME membership criteria.
- The Ex. Committee discussed the possibility of changing the by-laws.

- A decision was tabled until after a discussion session that was scheduled to occur as part of the Summer Meeting program.
- In an email on July 13th, the Ex Committee voted to not accept the application due to the fact that Baystate Medical Center is part of Tufts University which already has a SDRME member. Hugh notified the applicant of this decision via email.

Emeritus status

- The Executive Committee discussed the value of “Emeritus” status. Emeritus status should depend on past performance. To make sure we follow our policies we need to keep better notes as to the date that each individual was awarded. This information should be available on the web site.
- The following individuals were awarded the “Emeritus status” on 7/10/11 by a vote of the Executive Committee:
Fred Wolf (he is not retiring but he is stepping down as research director)
Sharon Krackov, formerly of NYU

Ex-officio status

- With Brownie Anderson’s departure from AAMC, we will wait for them to identify someone to take over her role.
- SDRME will investigate and evaluate the possibility of establishing a relationship with NBME and seeking an ex-officio member from that organization.
- Need to foster the ex-officio relationships and continue to invite them in our meetings

New business

- During the AAMC meeting we will have our Executive Committee (3-5pm) followed by our Business meeting (5:30-6:30pm) and reception on Sunday (6:30-8:30)
- It was proposed to devote some of the Executive Committee meeting time to discussing the preparation of the summer meeting instead of waiting until February
- It was also proposed to review the need to have a face-to-face meeting in February

Minutes recorded by Elza Mylona (Secretary)