

SDRME Fall Business Meeting

Chicago, Illinois, November 7, 2014

Minutes recorded by Jorie Colbert-Getz, Secretary

1. Reports from Subcommittees

Nominations Committee by Kristi Ferguson

- Nominations for President-Elect and Treasurer will occur in spring 2015
- The membership approved a slate approach to elections starting in spring 2015

International Membership Committee report prepared by Marcel D'Eon

- As of today we have 16 confirmed international members. On July 21 2013 we had 17 members.
- At the end of July 2014 I sent out an email request for an update.
 - Ten people replied to the email request with one of those ten asking to step away from SDRME.
 - Four people inquired about membership but only one met the criteria for membership.

Communications Committee report prepared by Beth Bierer

- At the 2014 summer meeting, Beth Bierer presented a summary of SDRME members' perceptions of the SDRME website using a questionnaire developed with input from other SDRME members (Nicole Borges, Carol Capello, Kim Hoffman, Jennifer Gibson, and Hugh Stoddard) who volunteered to serve on a task force to examine the SDRME website's structure and content. Beth discussed findings with members of Executive Committee afterward and all agreed that the SDRME website appeared to meet our members' needs. Beth will recruit volunteers to discuss options to review and store SDRME's archival documents for the membership's consideration. Please let her know if you would like to participate.
- The SDRME website features 15 active job postings. Please send job postings to the President (Kim Hoffman).
- We continue to have difficulty changing account contact information with Network Solutions (vendor for SDRME.ORG domain name) in order to receive invoices and renew contract before it expires on October 19, 2015. Beth and Executive Committee members have had several conference calls this year to explore options. George Nowacek (emeritus member) volunteered to contact Network Solutions and is actively pursuing options to transfer account to another person who can access the account. We cannot create a new account with Network Solutions or another vendor until the SDRME.ORG domain name expires.
- Finally, please review your contact information on the SDRME webpage and let Beth know if you have any changes

Membership Committee Report (covers the period of July 1, 2014 - October 31, 2014) by Bill Burton

- Two transfers of membership (**Steven Angus** and **Christopher Mooney**) have been reviewed and approved, two transfers of membership are pending, and three new applications are pending.

- Two current members informed us that they would be leaving SDRME. **Joan Sargeant** from Dalhousie University is retiring and **Sonia Crandall** from Wake Forest University School of Medicine has moved into a new position that does not involve medical education research.

Invited Review Report by David Cook

- New awards- 17 applications were narrowed to 10 for full review, final decision:
 - Monica Yepes-Rios (Uniformed Services University of the Health Sciences) for her proposal: Failure to fail underperforming trainees in health professions: A BEME scoping review of the barriers inhibiting educators (\$4000)
 - Bridget O'Brien (University of California – San Francisco) for her proposal: Situated learning theory in health professions education research: A scoping review (\$2000)
- Thanks to the review team: Judy Shea (triaging), Boyd Richards, Deb Klamen, Pat O'Sullivan, and Paul Haidet
- Reports completed and updates presented
 - Bridget O'Brien published findings from her 2011 award: "Standards for Reporting Qualitative Research: A Synthesis of Recommendations". This will be a seminal work for qualitative researchers for years to come!
 - Jorie Colbert-Getz and Hollis Day presented an update on their work at the annual meeting in Charleston
- There are currently 8 reviews in progress- 2 from each year (2011-2014).

Council of Faculty and Academic Societies by Boyd Richards/Katie Huggett

- Boyd is serving on an evaluation subcommittee and is making it known to CFAS that SDRME is available to help facilitate research.
- Some SDRME members served as focus group facilitators for AAMC to gather feedback for the medical education conference.
- The focus for CFAS for the upcoming year is graduate medical education.

2. Summer Meeting

- The 2015 Summer Meeting is set for June 28th-30th in Salt Lake City, Utah at the Hotel Monaco.
- Send ideas for programming to Maria Blanco, President-Elect.

3. Treasurer Report

- Alison reported that finances are fine. She made a donation for \$300 in honor/memory of Jamie Shumway.
- SDRME has spent \$1,546 in travel costs reimbursing review awardees to attend the 2013 summer meeting. A second payment of \$2000 was made to an awardee as well.

4. Journal of Graduate Medical Education

- Twenty SDRME members will be reviewing new idea submissions.
- SDRME will be acknowledged as playing a reviewing role for the journal.