

SOCIETY OF DIRECTORS OF RESEARCH IN MEDICAL EDUCATION

Charles W. Dohner, Ph.D., President
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E-312 HSB, SC-45
University of Washington
Seattle, WA 98195

Stephen Abrahamson, Ph.D., President Elect
Division of Research in Medical Education
University of Southern California
1075 Zonal Avenue
Los Angeles, CA 90033

January 17, 1989

MEMORANDUM

TO: SDRME Membership

FROM: Charles W. Dohner, Ph.D.



Now that the end-of-the year holidays are over, you no doubt are back in the routine of activities again. I hope you had a meaningful and restful holiday season.

I am enclosing minutes of our November Executive Committee meeting and our November 14, 1988 meeting of the Society at the AAMC meeting. If you wish to make any changes, or have any questions, please contact either Loren or myself.

In addition to the minutes, I am enclosing several items for your information:

- A. Revised membership criteria for the emeritus and ex-officio membership, as discussed at our last SDRME meeting. I want to thank the Membership Committee for their work in this regard.
- B. The "Guiding Principles for Liaison" is included for your review. We will ask you for your feedback and input on this policy at our June meeting in Asilomar.
- C. Letter from Ed Rosinski relating to the history document.
- D. A letter from Henry Walton, and additional information. Let me know if you have interest in pursuing this international involvement.
- E. Letter from Chuck Friedman addressing the issue of careers in medical education research.
- F. Letters re: Change of Directors (2).
- G. Each of you are being sent five copies of A Brief History. I hope you will find this of interest to you.

EXECUTIVE COMMITTEE

W. Loren Williams, Ph.D., Secretary
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and Faculty Resources
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Farmington, CT 06032-9984

I want to take this opportunity to express my deep appreciation to Ed Rosinski for writing A Brief History. I have felt it was the appropriate time to capture a summary of the events leading up to formally organizing ourselves into the Society of Directors of Research in Medical Education. Ed has done this in an excellent manner. Please send me the names of individuals or organizations whom you feel should receive a copy.

By now you should have received an updated membership list from Ben Meleca. Send him any additions or changes you may have.

Your Executive Committee has discussed ways in which the Society might promote medical education research. One idea (referred to in the Executive Committee meeting minutes as "Consensus Conference") was to identify a high priority research topic and jointly sponsor, with one of our liaison organizations, a medical education research conference. Research topics which have surfaced include:

1. Application of cognitive science to medical education.
2. Preparation of qualified clinical researchers.
3. Preparation of students in use of computer technology in medicine.
4. Ethical dilemmas in medicine.
5. Relationship of NIH to SDRME units in dissemination of medical information.

One of the first steps in promotion is to identify research topics and promotion strategies that members of SDRME would support. I would like each of you to give some thought to this and would appreciate your forwarding to me your ideas within the next two months. We will again discuss this at our Spring Executive Committee meeting.

I hope you are all planning to attend the June meeting in Asilomar. In the meantime, we would be delighted to receive your ideas or recommendations regarding ways we might expedite the mission of SDRME.

May each of you have a very happy and rewarding new year.

CWD/ps

Enclosures

c: Executive Committee Members

SOCIETY OF DIRECTORS OF RESEARCH IN MEDICAL EDUCATION

Charles W. Dohner, Ph.D., President
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NOVEMBER 13, 1988

Chicago, Illinois

Stephen Abrahamson, Ph.D., President Elect
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EXECUTIVE COMMITTEE MEETING

A G E N D A

1. Minutes of August Executive Committee / Williams
2. Substantive action(s) following SDRME organizational efforts
3. Liaison Reports:
 - NIH / ~~Williams~~ *Davis*
 - AMA / Dohner
 - NBME / Sheehan
4. Liaison Guidelines
5. SMCDCME Proposal to AMA
6. Committee Reports:
 - Treasury / Davis
 - Membership / Dohner
 - SDRME Survey / Dohner
 - Nominations / Dohner
7. History
8. Brochures / Maatsch
9. Mission Statement -- motto & slogan
10. Revisit Item # 2
11. Spring 1989 Meeting at Asilomar / Abrahamson
12. SDRME Meeting Agenda, November 14, 1988
13. Future Executive Committee Meeting

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MINUTES
EXECUTIVE COMMITTEE ,
SOCIETY OF DIRECTORS OF RESEARCH IN MEDICAL EDUCATION

November 13, 1988

Chicago, Illinois

2:00 - 6:00 p.m. - Palmer House - ALL PRESENT

The meeting was called to order at 2:00 p.m. by President Dohner, who distributed the agenda (attachment 1). (These minutes are keyed to agenda item #).

1. Minutes of the August meeting were approved as distributed (Williams agreed to give more thought to a policy and procedure manual).
2. This item, "Substantive action(s) following SDRME organizational efforts" produced discussion as follows:

Williams noted his anxiety due to the lack of substantive action by the society following a major expenditure of organizational effort.

Maybe anxiety premature - Several.

Need to set goals to begin one or two substantive projects - Davis.

We don't know what SDRME should do for its members - Dohner.

Pleased with organizational efforts and external relationships so far - Several.

Perhaps we should ask members what their expectations are - Maatsch, Abrahamson - after giving them a milestone report - Davis.

Dohner plans to make milestone report on November 14.

3. Davis reported that the NIH Liaison Committee (Brooks, Davis - Chair, Ingersoll, Littlefield) had met by phone and would meet in person during AAMC meetings. He also expressed a desire to resign his committee role, noting the wealth of talent not serving on committees; Dohner asked him to continue, citing the need for someone from the Executive Committee to chair this group.

Following references to previously distributed materials, Dohner predicted that the luncheon/orientation for SDRME on November 14 would be very polished; we would learn more about the AMA; and that ultimately we should develop our own proposal to AMA; not just respond to their agenda.

Extensive discussion followed culminating in the idea that SDRME should begin to define its own agenda by the following process:

- a. Determine several broad areas of major importance to medical education today and in the near future.
- b. Select a few topics from these areas around which consensus development conferences (using the NIH model) would be appropriate (e.g. - decline in applicant pool, assessment of clinical skills, teaching in ambulatory settings, etc.).
- c. Seek cooperation with AMA, NBME, AAMC, NIH to co-sponsor separate consensus development conferences.
- d. Target outcomes of conferences to define state-of-the-art practice and to delineate areas where research is necessary to guide policy.

It was agreed that this idea would be pursued; perhaps with an ad hoc committee, perhaps by seeking a grant, perhaps by further consideration at the society's meeting on November 14 or at the Asilomar meeting.

Sheehan noted previously distributed notes from meeting with NBME Executive Committee (Volle, Downing, Melnick, Powell, Nungester) in September. Sheehan and Dohner attended meeting. Sheehan anticipated good substantive presentation from Volle on November 14.

Dohner noted that there was no formal liaison committee for the AAMC but that Abrahamson, as chair elect of the GME, had picked up some negative feelings about offices of medical education. Abrahamson noted that Albany and UCLA were considering establishing offices.

4. The document "Guiding Principles for Liaison Relationships for SDRME", distributed as a draft as attachment #6 and revised draft as attachment #7 to the minutes of the August 15-16, 1988 meeting of the Executive Committee was reviewed and it was agreed that this document (attachment #2 to these minutes) should be distributed to the membership for comment.

5. The SMCDCME proposal to AMA for office space and secretarial support was noted, but no similar action on our part with respect to AMA, AAMC, or other groups is contemplated, at least in the near future.
6. Davis reported from the finance committee (see attachment 4, in minutes of November 14, 1988 meeting).

Dohner discussed the report from the Membership Committee detailing guidelines for Emeritus status and Ex-Officio status. The committee found these guidelines appropriate, less personal examples, and anticipated their presentation to SDRME by Meleca on November 14.

Dohner discussed the November 4 recommendations from the Survey Committee. It was agreed to accept the report as a draft and to meet with the chairman of the committee.

Dohner noted that we need to elect two members to the Executive Committee (to replace Maatsch and Williams who are serving one year terms) in our April mail election.

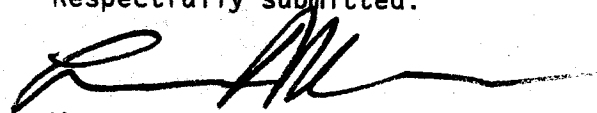
Note: Nominations Committee (Mark Albanese, chair, Mike Brooks, Dennis Hoban) does not show on committee matrix; Williams will add. (See attachment 3).

7. Dohner reviewed the History of the SDRME, written by Ed Rosinski on request of the Executive Committee and the preface, prepared by Dohner and Abrahamson to establish the perspective of the author. Maatsch raised the issue of having the history endorsed and signed by other early Directors (e.g., George Miller, Hilliard Jason). After lengthy discussion, including the Scylla and Charybdis of offending someone, and respecting an individual author's perspective and consideration of the alternatives of dropping the history, inviting further review, having the entire executive committee sign the preface, or leaving things as is (Rosinski as author, Abrahamson and Dohner signing preface), it was decided to stick with the last alternative mentioned. Dohner will get 500 copies for his (University of Washington) investment of \$1,000. Copies will go to all current and past directors and to faculty members in each unit.
8. Maatsch presented two versions of an SDRME brochure in several color combinations. It was agreed that the version preferred by the Executive Committee should be distributed for reaction at the SDRME meeting on November 14.
9. It was agreed that the Mission Statement would be distributed for Society action at the November 14 meeting.

10. It was agreed that the Consensus Conference process, detailed above under agenda item 3, dealt with this issue of beginning substantive action.
11. Abrahamson will present general plans for Asilomar meeting (Rosinski will be host) at November 14 meeting.
12. Dohner distributed copies of the proposed agenda for the November 14 meeting.
13. It was agreed that the Executive Committee would meet briefly immediately following the SDRME meeting on November 14.

The meeting was adjourned at 6:00 p.m.

Respectfully submitted:



W. Loren Williams, Ph.D.
Secretary

drafted:
revised:

November 29, 1988
January 4, 1989

WLW/shc

Attachments (3)

SDRME STANDING COMMITTEE ASSIGNMENTS
AUGUST, 1988

Member	Committees							
	Executive	Annual Meeting Site Selection	Finance	Membership	NIH Liaison	Program Spring 89	Survey	Nominations
Abrahamson	*Pres elect					*Chair		
Albanese								*Chair
Anderson (ex-officio)								
Arnold		*						
Barrows								
Baumber								
Bernstain								
Brooks					*			*
Bryans								
Dauphinee								
Davis	*Treasurer							
Dohner	*President							
Edwards								
Ferland								
Friedman								
Gallagher								
Garrett								
Grand Maison								
Hoban								*
Ingersoll					*			
Johnston								
Kappelman								
Littlefield					*		*	
Maatsch	*	*exofficio	*					
Meleca								
Middleton		*						
Norman								
Nowacek							*	
Page						*		
Ravitch		*Chair	*					
Rodin								
Rosinski				*		*		
Rubeck								
Sajid				*				
Schimpfhauser								*
Schwartz								
Sellers								
Sheehan	*							
Smith		*						
Spooner								
Stone								
Veloski								*
Williams	*Secretary							