

**SDRME PRELIMINARY BUSINESS MEETING**  
June 20, 1993

**PRESENT:** Wayne K. Davis, Helen LeClere, Theodore Whitley, Robert Bridgham, Frank Schimpfhauser, J. Dennis Hoban, John H. Littlefield, George Nowacek, Michael M. Ravitch, Charles W. Dohner, Linda Z. Nieman, Gordon Page, Des Marchias, Peter Coggan, LuAnn Wilkerson, Linda Rogers, Emil R. Petrusa, George Bordage, Louise Arnold, Reed G. Williams

**Ex-officio:** M. Brownell Anderson from AAMC

**Guest:** Wayne North from Upjohn Company

**Nominating Committee:**

Michael Brooks forwarded the results of the election. Louise Arnold and Mike Ravitch were elected to the Executive Committee.

**Executive Committee Election of Officers:**

Louise reported the results of the Executive Committee election. President Elect is Frank Schimpfhauser; Secretary, Mike Ravitch; and Treasurer, Louise Arnold.

**Membership Committee:**

Frank distributed a membership list. There are 38 regular members. Wayne will appoint a task force to reexamine the membership criteria and the match between the application survey and those criteria.

**International Medical Education:**

Gordon Page reported that a letter was sent to all known international directors of medical education. A list of those directors was circulated.

**Liaison Committee on Foundations:**

Mark Albanese reported that the executive committee had approved the idea of contacting one representative from a foundation and inviting that person to speak at our fall meeting.

**AAMC Liaison Committee:**

Emil Petrusa reported that Reed Williams, Brownie Anderson, and he had met and worked out more detail about the proposed workshop for associate deans.

**Site Selection and Future Meetings:**

The next SDRME meeting will be November 8, 1993 from 2:45 to 6:00 p.m. in the State Room of the Washington Hilton in Washington, D.C. Peter Coggan has reserved June 4-7, 1994 for the next Spring Meeting of SDRME, near Lake Tahoe.

**Bureau of Health Professions Conference:**

Wayne Davis reported that 11 members of SDRME will participate in this conference and almost 30 researchers in medical education.

**Treasurer's Report:**

Frank Schimpfhauser distributed the closing statement as of May 31, 1993. This report does not reflect expenses of this Spring Meeting.

**Society Survey:**

Mark Albanese reported that 40 surveys were sent and that he had received 33 responses. A full summary of that survey will be provided for the minutes.

**External Support:**

Louise Arnold thanked Wayne North from Upjohn for that company's support of this Spring Meeting.

SDRME BUSINESS MEETING  
June 22, 1993

**Membership Committee:**

Frank Schimpfhauser will work to synchronize the applications survey and membership criteria.

**International Medical Education:**

Gordon Page asked SDRME members for any other names of international directors of medical education to whom his committee should write. He mentioned the possibility of a future meeting with North American and international directors and asked for any other ideas about how to build linkages internationally.

**Liaison Committee on Foundations:**

Louise Arnold reported that SDRME will invite Dr. Tom Meikle from the Macy Foundation to attend our Fall Meeting.

**AMA Liaison Committee:**

A proposed agenda for the second AMA/SDRME conference was distributed (see enclosed). John Littlefield requested that any other ideas about the AMA/SDRME Conference on developing and evaluating professionalism should be sent to him or to Chuck Dohner by E-mail, fax, or telephone.

**Site Selection:**

General locations for the 1995 and 1996 spring meetings were discussed. Emil Petrusa agreed to look into possibilities in North Carolina for the 1995 meeting. Options for the 1996 included the Northwest, Asilomar or Santa Fe. Emil will report at the fall meeting options for this 1995 Spring meeting.

**New Literature Review:**

Wayne Davis reported that Dave Irby had agreed to conduct the next literature review on cognitive structures and learning in the ambulatory setting.

**SDRME History:**

Louise Arnold reported that Ed Rosinski will update the SDRME History and Chuck Dohner will help edit and possibly publish this update.

**Memorial Policy:**

Louise Arnold reported that SDRME will consider on a "case by case basis" what recognition there might be of SDRME members who die. The Executive Committee has set a limit of \$500 per contribution.

**LCME Questionnaire:**

Louise Arnold reported that she had forwarded to Harry Jonas a question that we propose should be included in the LCME self-study asking whether units of Medical Education are available within the medical school.

**Academic Society:**

George Bordage again raised the topic of the need for an academic society for researchers in medical education that would provide leadership and mentorship in our field. He urged a revision of the goals for SDRME to embrace such a membership society.

**President's Report:**

Louise Arnold promised to provide a written report but highlighted the accomplishments of SDRME during the last year. These included publication of Mark's literature review on problem-based learning; a successful AMA/SDRME Conference in Phoenix and subsequent article in Academic Medicine; a second literature review on the use of standardized patients in medical school; and the successful linking of SDRME to the Bureau of Health Professions Research Agenda Setting Conference. Her report is enclosed with these minutes.

Louise thanked Jacques Des Marchais for all his work in arranging the conference and serving as our local host.

Louise then passed the chairman's gavel to Wayne Davis who began serving as SDRME president for 1993-94.

Society of Directors of Research in Medical Education  
Financial Statement  
June 20, 1993

Income (to date)

Beginning Balance (Oct. 30, 1992)	\$ 14,061.39
Bank Interest (through 5/28/93)	168.04
Membership dues, 1992-93 (3 @ \$200)	600.00
Membership dues, 1993-94 (27 @ \$200)	5,400.00
Asilomar Deposit Reimbursement (R. Rubeck)	240.00
Upjohn spring meeting support	750.00
<b>Total Income</b>	<b>\$ 21,219.43</b>

Expenses (to date)

Bank Charges	11.58
Dues Refund (B. Meleca)	200.00
Jack Maatsch Visiting Scholar Program (R. Bridgham)	750.00
Executive Committee Mtg. (March 12-13, Seattle	
Travel	2,778.95
Meeting room/expenses	272.64
AMA/SDRME Conference Planning Meeting 5/26/93	
Travel	1,005.76
<b>Total Expenses</b>	<b>\$ 5,018.93</b>
<b>Ending Balance</b>	<b>\$ 16,200.50</b>



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June 20, 1993  
Date

SDRME Membership Report

6/20/93

Current Members (38)

Mark A. Albanese, Ph.D.  
Louise Arnold, Ph.D.  
Howard Barrows, M.D.  
Robert Bridgham, Ed.D.  
C. Michael Brooks, Ed.D.  
Peter Coggan, M.D.  
W.D. Dauphinee, M.D.  
Wayne K. Davis, Ph.D.  
Jacques E. Des Marchias, M.D.  
Charles W. Dohner, Ph.D.  
Charles P. Friedman, Ph.D.  
Judy Garrett, Ph.D.  
Linda Gunzburger, Ph.D.  
Leo Harvill, Ph.D.  
Diane Heestand, Ed.D.  
J. Dennis Hoban, Ed.D.  
Penny Jennett, Ph.D.  
Murray M. Kappelman, M.D.  
John H. Littlefield, Ph.D.  
Paul Mazmanian, Ph.D.

Linda Z. Nieman, Ph.D.  
John Nolte, Ph.D.  
Geoff Norman, Ph.D.  
George Nowacek, Ph.D.  
Gordon Page, Ed.D.  
Emil Petrusa, Ph.D.  
Michael M. Ravitch, Ph.D.  
Linda Rogers, Ph.D.  
Robert F. Rubeck, Ph.D.  
Frank Schimpfhauser, Ph.D.  
Kenneth H. Shumak, M.D.  
Deborah E. Simpson, Ph.D.  
H. James Spooner, Ph.D.  
Howard L. Stone, Ph.D.  
J. Jon Veloski  
Thaddeus Whitley, Ph.D.  
LuAnn Wilkerson, Ed.D.  
Reed G. Williams, Ph.D.

Emeritus and Ex-Officio (7)

Stephen Abrahamson, Ph.D.  
M. Brownell Anderson  
Joe E. Crick, Ed.D.  
Carlos Martini, M.D.  
George Miller, M.D.  
Edwin Rosinski, Ph.D.  
Loren Williams, Ph.D.

Membership Inquiries

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NEOCOM-Bonnie Jones  
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Robert Ross  
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Albert Einstein-Lila Croen  
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University of Pittsburgh,  
Steven Kanter  
Winthrop Hospital, James  
McCorkel  
Johns Hopkins Univ., John  
Shatzer  
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Un. of Chicago, Wylie McNabb  
ECFMG, Miriam Friedman