

**Society of Directors of Research in Medical Education**  
**Business Meeting**  
**Sunday July 21, 1996; 3:00-5:00 pm**  
**Grove Park Inn, Asheville, North Carolina**

**Present**

Bill Anderson, Michigan State	Brownie Anderson, AAMC
Louise Arnold, Missouri-Kansas City; Treasurer 95/96	Barbara Barbanski, AMA
Michael Brooks, Alabama; Treasurer 96/97	Sheila Chauvin, Tulane
David Cook, Alberta	Diane Heestand, Arkansas
Dennis Hoban, Bowman Gray	Penny Jennett, Calgary
Bonnie Jones, Northeastern Ohio	Sharon Krackov, Cornell
Deb Kuhar, NBME	John Littlefield, San Antonio; Pres-Elect 96/97
Wylie McNabb, Chicago	Mark Nelson, Stanford
George Nowacek, Ohio	Michael Ravitch, Northwestern; President, 96/97
Emil Petrusa, Duke; President 1995/96	Frank Schimpfhauser, Buffalo
Les Sandlow, Illinois	Frank Stritter, North Carolina
John Shatzer, Johns Hopkins	Jon Veloski, Jefferson
Herb Traxler, BHPPr	Gordon Page, British Columbia; Secretary 95/96:96/97
Loren Williams, Emeritus member, Virginia	

**Welcome and Call to Order**

Emil Petrusa welcomed members to the Annual Meeting. Members introduced themselves.

**Committee Reports**

- 1. Nominations Committee** Mike Brooks reported that two members of the Executive Committee need to be replaced for 1996/97. The nomination and election process resulted in Dennis Hoban and Martha (Gwendie) Camp being added to the Executive Committee. Mike also noted that the committee will have a new chair, to be appointed by the 1996/97 president.
- 2. Membership Committee** John Littlefield reported that the Society has four new members: Karen Sardeson, PhD (Georgetown), Steven Kantar, MD (Pittsburgh), Karen Mann, PhD (Dalhousie) and Paula O'Neill (Univ. of Texas, Houston).
- 3. International Committee** Gordon Page noted that there are 19 International Affiliate members, who are listed in the Membership Directory. He also reported on a luncheon meeting with two International Affiliates and 10 North American members at the June 1996 Ottawa Conference in Maastricht The Netherlands, at which ideas and opportunities for international activities were discussed. One suggestion from this meeting was to hold the 2000 SDRME Annual Meeting in South Africa to coincide with the Ottawa Conference.

## Treasurer's Report

Louise Arnold presented the Society's balance sheet to July 20, 1996 (appended), showing a balance of \$29,217. Brownie Anderson cautioned the Society that the IRS looks closely at non-profit groups who have balances of this magnitude.

## Liaison Committee Reports

- NBME** Deborah Kuhar reported on the NBME research grants program and distributed the RFP for 1996/97. She noted that the 1995/96 competition for external grants elicited numerous applications from a large number of schools on a broad range of topics. The NBME currently has 15 funded internal and external research and development projects. Major internal projects include the CBX project, the clinical skills project (SPs), the computerization of Steps 1, 2 and 3, and the assessment of practising physicians project. Deborah briefly described the computerization of the step examinations project, which has involved a field test of a computerized examination with 1000 U.S. and I.M.E. candidates across three sites. She also described raising the cutting score for the Step 2 examination, which took place this past year. Deborah volunteered her assistance if people have questions or require help with the development of proposals for 1996/97.
- BHPr** Herb Traxler indicated that it was both a good and bad year for the Bureau. The "good" included the Bureau's support of a second conference on research in medical education. The "bad" was the fact that the medical education research centres in North Carolina, Washington and Philadelphia (Jefferson) did not receive continued funding. Herb commented on the Bureau's award winning WWW page (<http://WWW.HRSA.DHHS.GOV/bhpr/newslink.html>), and recommended it as a good source of information on medical education research. He also indicated that current priorities of the Bureau were interprofessional education and continuous quality assurance.
- Centres for Research in Medical Education** Jon Veloski spoke briefly about the three centres in Washington, Jefferson, and North Carolina. Even though funding for these centres has been cut, Jon was highly complimentary of Herb Traxler and the help and support he provided. Frank Stritter also spoke about the North Carolina centre and its projects focusing on physician satisfaction, the retention of physicians in government sponsored health centres, physicians in rural practice (how they got there, how they prepared for their practice, how they derive their satisfaction), how physicians practice community oriented primary care, and a review of students from pre-admission programs throughout the country. Frank reported that at North Carolina they are looking for other sources of funds to keep their centre alive.
- AMA** Barbara Bazanski reviewed a number of AMA initiatives pertaining to undergraduate and post-graduate medical education. A major interest across several of

these projects relates to training positions and employment opportunities. Another interest related to managed care and its effect on medical education institutions, program sites and curriculum. Barbara noted that there was a large turnover in administrative positions in the AMA (for information on these please contact Barbara).

5. **AAMC** Brownie Anderson also commented on the changes in senior personnel at the AAMC (contact Brownie for details). Brownie offered to provide specific information on the Educational Objectives project which is a joint venture with the LCME and the NBME. Tied to this project are the curriculum data base and related computer software, which have been pilot tested with about 15 schools and should be available in November. Brownie also announced that the SDRME/AAMC Educational Leadership workshop for associate deans that was held in November 1995 will be repeated in San Diego in January 20-23 1997. Emil Petrusa commented on the Society's financial and personnel support for this workshop, and that selected materials from the workshop will be handed out to SDRME members at our November 1996 Fall meeting. With respect to the AAMC Annual Meeting, Brownie commented on a proposal to divorce the GEA and RIME programs from the AAMC meeting, and hold a separate GEA/RIME meeting in the Spring.

### **Scholarship**

Emil Petrusa talked about the history of invited reviews commissioned by the Society (on PBL, SPs, Ambulatory Teaching, and Cognitive Sciences). John Littlefield briefly described his work with Louise Arnold in preparing an article on assessing the non-technical aspects of competence, stemming from the September 1995 AMA/SDRME workshop.

### **Old Business**

1. **SDRME Survey** Emil Petrusa described Mark Albanese's role in conducting this survey of offices. Since Mark was not present no discussion was held. However, the survey form was distributed, and members were asked send their completed forms to Mark.
2. **WWW Page** Michael Brooks asked for the members to help Diane Heestand and him (during and after the meeting) in developing the Web page -- purpose, design, ....

### **New Business**

No discussion given the lateness of the hour.

### **Executive Committee Election Results**

The 1996/97 officers elected from the Executive Committee by the Executive Committee are: John Littlefield, President-Elect; Michael Brooks, Treasurer; Gordon Page, Secretary.

### **Overview of the 1996 Program Agenda**

Michael Ravitch, in his role as program organizer and incoming President, provided a brief overview of the new program.

August 6/96

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Society of Directors of Research in Medical Education  
July 19, 1996 Financial Statement  
SDRME Account in Shawnee Mission Kansas Mercantile Bank of Kansas 1043439

Income to date

Beginning Balance Oct 23, 1995	<b>\$23,818.76</b>
Membership dues, 1995-1996	1,400.00
Membership dues, 1996-1997	3,425.00
Annual meeting contribution	2,000.00
Annual meeting registration	5,590.00
<b>Total Income</b>	<b>\$36,233.76</b>

Expenses to date

Executive Committee

Oct. 1995 meeting	145.96
Feb. 1996 meeting	3,380.51
SDRME/GEA Workshop	1,705.38
Stationery	10.00
Postage	36.84
Annual Meeting	
July, 1995	164.05
July, 1997	500.00
Literature Review Honorarium	1,000.00
Miscellaneous	25.94
Bank Debit	47.73

**Total Expenses** **\$ 7,016.41**

**Total Income** **\$36,233.76**

**Total Expenses** **7,016.41**

**Ending Balance** **\$ 29,217.35**

Dues outstanding: 29 regular (\$5,800), 15 international (\$375)

*Louise Arnold*

Louise Arnold, Ph.D., Treasurer, SDRME July 19, 1996