

SDRME Annual Meeting

Leadership Expectations for Directors

July 13-16, 1997 - Santa Fe, New Mexico

1998
(July 9-11 (Munson Gallery))

Sunday / July 13

9:00 a.m. - 2:30 p.m.

Executive Committee Meeting

3:00 - 5:00 p.m.

Business Meeting

- Membership Committee Report (New Members)
- Nomination Committee Report
- Election of Officers Report
- Treasurer's Report
- One-Minute Updates from all Members
- Update from NBME - Deb Kuhar
- Update from ECFMG - Bill Ayres
- SDRME Member Survey - Mark Albanese
- State of SDRME - Mike Ravitch

6:00 - 8:00 p.m.

Reception: Munson Gallery

Monday / July 14

7:45 - 8:30 a.m.

Breakfast

8:30 - 10:00 a.m.

"Centralization of Curricula"
Gordon Page & colleagues

10:00 - 10:15 a.m.

Break

10:15 - 12:00 p.m.

What kind of info collect report?
[longitudinal]

"Curriculum Evaluation"
Gwendie Camp, Summers Kalishman
& Jon Veloski

2:00 - 8:00 p.m.

What talent resources

Expedition to Day Star Ranch

How report funding?

Tuesday / July 15

How assess efficiency of

7:45 - 8:30 a.m.

Breakfast

8:30 - 10:00 a.m.

"In Quest of Technology"
Jack Nolte & colleagues

10:00 - 10:15 a.m.

Break

Over

10:15 - 11:15 a.m.

“Where to with the Web?”
Diane Heestand, George Nowacek,
& John Shatzer

11:15 - 12:00

“Teaching Incentive Programs”
Frank Schimpfhauser & colleagues

Wednesday / July 16

7:45 - 8:30 a.m.

Breakfast

8:30 - 10:00 a.m.

“Preparing for an Office Review”
Bill Anderson & John Littlefield

10:00 - 10:15 a.m.

Break

10:15 - 11:30 a.m.

“Leadership Challenges for
Directors”
Gordon Page & Colleagues

11:30 - 12:00 p.m.

Meeting Wrap-up

12:00 - 1:00 p.m.

Executive Committee Meeting

*Section on
Research in
Med. Educ.*

SDRME Annual Meeting
Group Discussions – “Office Management”
Wednesday July 16 1997
10:15 am - 12:00 noon

While there is always informal discussion at Annual Meetings about how we as directors deal with the ongoing tasks of managing our offices and our staff, members have suggested that a more formal discussion and sharing of collective wisdom on office management issues would be extremely valuable. Several such issues were identified by SDRME members some months ago when members were polled for suggestions for topics for the annual meeting.

1. How are the roles and services of your office changing, and how does this effect you as director?
2. How do you orient your staff (and yourself)?
3. How do you maintain morale (yours and your staff)?
4. How do you help staff (and yourself) with professional development?
5. What are the big challenges you now face as director, and how are you meeting these challenges?

These questions can serve as an initial focus for your group's discussion.

The format for this final session of the Annual Meeting will be for the discussion groups to meet from 10:15 to 11:15 am, and then reconvene in a plenary session to hear brief reports from the discussion group chairs. These reports (i.e., 5 min., one transparency) should focus on the “big issues” that came out of your discussions, and how we as directors can be effectively address these issues.

This schedule will permit about 15 minutes at the end of the morning (11:45- 12:00 noon) for Annual Meeting closing comments.

The group discussion leaders are:

Group 1	Dr. Sheila Chauvin
Group 2	Dr. Kristi Ferguson
Group 3	Dr. Robin Ann Harvan
Group 4	Dr. Marc Nelson
Group 5	Dr. Boyd Richards