

**SDRME Executive Committee Meeting
Henderson's Wharf Hotel, Baltimore, Maryland, 11, 12th February, 2000**

Membership Issues - Sheila Chauvin

Membership packages are being dealt with in three stages:

- Those who have indicated interest have received their package
- Those who were sent a package previously and have not responded, have been sent another package
- Sheila has a list from AAMC and is writing to all other schools to ask if there is an office of medical education, and, if so, who is the director. When this information is complete Sheila will follow-up individually.

Other Membership Committee members are Kristi Ferguson, Fred Wolf, Hilary Schmidt

Sheila will draft a "frequently-asked questions about SDRME" sheet for inclusion in the package. We will also find a mentor from the same general geographical area for new members if they so desire. This offer will be included in the membership package.

Encouraging the development of new offices is more difficult, but another task we need to address.

Emeritus members: Chuck Dohner, Michael Brooks, Frank Stritter, Wayne Davis to be invited to membership. Their membership will be considered at the summer meeting (Sharon will add this item to the summer agenda). David will write to Fred Wolf and Bill Weaver, Carol Tresolini, Larry Gruppen to obtain a brief biography and a CV of the individuals proposed for emeritus membership, which will be included in the registration package for that meeting. It was suggested that those who have made enormous contributions to research, and have been somewhat involved in SDRME but not to an extent that would permit emeritus membership, be invited to come to the SDRME Summer meeting as a guest, at the expense of the Society. Sharon will add this item to the agenda of the upcoming summer business meeting.

International affiliates and related matters

The International committee (Gwendie Camp [chair], Rosalie Ber, John Bligh, Jill Gordon, Gordon Page) is dealing with attraction of new members and criteria for membership. International affiliate member fees will be \$25.00/year or \$100.00 for five years.

Collaboration with *Medical Education* has been requested by John Bligh. This could take the form of this Journal publishing occasional SDRME reviews, or abstracts of the summer meeting. Sharon will contact John Bligh to determine what he has in mind. Sharon will also contact *Teaching and Learning in Medicine*.

Treasurer's report/Industrial liaison

Dues for the Society will increase to \$275/year to cover the over-expenditures that have been incurred in each of the previous three years, to cover the cost of the dinner at the fall meeting, and to support new initiatives in such things as invited reviews. This will provide an annual

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7/5/00 I received a bill for \$250 ?
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income of \$15,125 at the present membership. The annual budgeted expenses are \$14,750. It was recommended that every effort be made to make the annual meeting entirely self-supporting.

Sharon and Jon will contact Dr. Mike Magee from the Pfizer Pharmaceutical Company, to determine whether this company would be prepared to provide financial support for an SDRME lectureship which will be coupled to the Company name, and will be given at the summer meeting. The lecture will provide the membership with new ideas and perspectives on the training of the competent, caring and professional physician.

Nominating committee etc.

Louise Arnold will replace Hilary Schmidt on the nominating committee. The committee is chaired by Boyd Richards and also includes Giulia Bonaminio. Two nominations will be submitted by the end of March, in ample time for the spring mailing.

Sharon will follow up on the ex-officio positions.

SDRME reviews

With regard to the SDRME review articles, we will accept David Irby's review; when decisions about other submissions have been reached, **Jon** will let everyone know what decisions have been reached. The criteria for acceptance of a review will be posted on the web. Two papers on evidence-based medical education have been submitted by Fred Wolf and Geoff Norman, and will appear over the next while. ✓]

FMER/Professional Development Conference

With regard to the Professional Development Conference – we will continue to provide funding. In discussion with the GEA, **Sharon** will ask whether an evaluation of the success of the conference should be initiated. A joint committee of SDRME and GEA would be the logical group to prepare and administer such an instrument for this evaluation, and determine whether a second level conference would be desirable. Ultimately a committee of SDRME should be given the responsibility of developing this conference. We do not need to do anything about FMER, because GEA-RIME will look after it.

Web/Listserv

The listserv has no problems. Wake Forest University will host the SDRME webpage, and the changeover will occur in the next few months. **Sharon/George** will add the format of the web page to the agenda for the Whistler meeting.

Other Issues

John will contact Mike Ravitch to make sure that he is moving forward on the Society history. **Gwendie** will update the exhibit. **Sharon** will get a gift for Diane Heestand

Meetings

Suggested budget and plans were approved for the 2000 meeting in Whistler. **John** to contact the membership via the listserv to ask about attendance and their wishes for the details of the program. He will tell them that full registration materials will be sent out electronically before the end of February. The registration deadline will be June 1st.

Gordon will host an open-house on the afternoon of Friday 7th July at his office for anyone interested. Accommodation on Campus can be arranged.

Fees \$100.00US for accompanying persons, \$175.00US for regular registration. Accompanying children will be dealt with on a case-by-case basis.

Registration will be electronic via both the listserv and the web. The attachments for the room will be returned electronically, but the meeting registration form will have to be downloaded and returned, with a cheque, to **Gordon**. The form will include the prices in Canadian and US dollars. **Sharon** will contact Diane Heestand about posting the forms on the web. **David** will send last years registration form to **Gordon**.

The SDRME website should link to the sites of future conferences (**George**).

Program for Whistler

Sunday, July 9th

3:00pm -5:30pm Business meeting

Monday, July 10th

8:00am -10:00am Evidence-based medical education/**John** will contact Fred Wolfe
10:00am - 10:30am Break
10:30am - 12:30pm Small group discussion on hot topics/management issues

Tuesday, July 11th

8:00am -10:00am Med. Ed. in Canada, curriculum, licensure, relation to health care etc.
(**John** to ask Karen Mann to plan)
10:00am -10:30am Break
10:30am -12:30pm International medical education, (**John** to ask Gwendie) followed by a panel: Differences between the US, Canada, International (**Brownie**, **Carol Elam**, **Hitch** +? +?)

Wednesday, July 12th

8:00am -10:00am Recognition of the involvement of academic staff in educational activities
- new ideas. **Sheila** and **Sharon** to plan. (**Rhee**, **Deb**, **Boyd** etc.)
10:00am-10:30am Break
10:30am-12:30pm Small group discussions on hot topics/management issues