

## Meeting of the SDRME Executive, Frank Lloyd Wright Room at "The Springs", Spring Green, Wisconsin

Present: Gwendie Camp (President), David Cook (Secretary), Sharon Krackov (President- Elect), George Nowacek (Member-at-large) John Shatzer (Membership), Jon Veloski (Treasurer)

*The meeting was supposed to start at 9:00am, but David was driving round the Wisconsin countryside at the time, busy finding the wrong place, and Jon was missing as well. The meeting actually started at about 9:30am.*

### MEETINGS, PRESENT AND FUTURE

1. The first item of business was to fine-tune the 1999 summer conference. This was dealt with as follows:

Sunday – business meeting as outlined

Monday -

8:30-10:15 Panel discussion: Jon Veloski (Moderator), Kathy Mazor, John Shatzer, Robin Harven

10:15-10:45 Break

10:45-11:15 Small groups: Gwendie Camp, Jon Veloski, Frank Schimpfhauser to facilitate

11:15-12:00 Report back from small groups

12:00-12:30 By-laws: David Cook to make the presentation

Tuesday – as outlined

Wednesday

Small groups report again and develop action plans

2. Upcoming meeting in Association with AAMC (Washington 22<sup>nd</sup> – 28<sup>th</sup> October)  
The SDRME meeting will be held on the Sunday evening, 24<sup>th</sup> October. **John Shatzer** will organize the venue. Suggested schedule:

6:30pm reception

7:00pm business meeting

8:00pm buffet dinner

3. Upcoming summer meetings of SDRME:

Feb/March 2000 Executive meeting. **John Shatzer** to organize!

9-12 July, 2000 Whistler, British Columbia (Gordon Page to organize)

2001 Nova Scotia (Karen Mann to Organize) (**Gwendie, I gather that you know the dates of this meeting. I searched my e-mail, and it looks as if the correspondence was between you and Karen only. I do not have a copy. If you find these dates could you let us know?**)

2002 Uncertain, although I gather that Robin Harven has suggested somewhere close to Denver, and she will volunteer to organize this meeting, if that venue is approved

The unresolved question is whether we need a meeting subcommittee???

4. Other meetings: AMEE (Association for Medical Education in Europe) is at Linköping, Sweden

29<sup>th</sup> August – 1<sup>st</sup> September, 1999. **Sharon Krackov** will attempt to set up a lunch for SDRME at that meeting (Probably on Monday 30 August), with a view to getting to know some of our International members. The Ottawa Conference is in Capetown from 1-3<sup>rd</sup> March, 2000. There are plans to do the same thing at that meeting. **Sharon Krackov** will organize this event.

#### TREASURERS REPORT (Jon Veloski)

5. The financial status of the Society is stable and has been for some time. About 20% of the annual income is spent on support for the AAMC/SDRME Professional Development Workshop, and there was some concern about this. The workshop funding was approved for the coming year, and the workshop will be held from Jan 30<sup>th</sup> – Feb 1<sup>st</sup>, 2000. However before the workshop in 2001 is planned, the endeavour needs to be re-evaluated. **Sharon Krackov** will discuss this with Brownie Anderson. It seems not unreasonable that the registration fees should cover the entire cost of the meeting without either AAMC or SDRME having to make a direct financial contribution. This matter also to be raised with the membership.
6. Jon Veloski suggested that SDRME should consider developing a budget, rather than simply spending as needed. He and the incoming treasurer will develop this idea on a trial basis.

#### SDRME-SPONSORED REVIEWS

7. Published – Mark Albanese's review on PBL  
David Irby's review on Ambulatory Care  
Gong Xu's review (with Jon Veloski) on the Changing Health Care System and Medical Education

In Preparation - John Shatzer and Emil Petrusa have a review on Assessment using Standardized Patients They will have the draft ready for publication by the end of the year

Proposed - Joel Lamphear from UTMB wants to write a review on the change process in medical education. **Sharon Krackov** will act as collaborator. Joel is moving to Fort Worth College of Osteopathic Medicine, but will be able to continue the project.

Mark Albanese has an offer to update the review of PBL 's offer

(Since the meeting, David Irby has made a similar offer for his review)

8. The process for approval of these reviews needs to be established. There must be a clear expectation that there will be a publication in established Journal.
9. It was also suggested that the Web Page might include short reviews and/or brief reports.

#### MEMBERSHIP ISSUES

10. It was proposed by David Cook, seconded by Jon Veloski, that the following members, all of whom had received approval from the Membership Committee, be elected to regular membership in SDRME

Judy Shea, University of Pennsylvania

Linda Perkovski, University of Texas (Houston)  
 Kathleen Mazor, University of Massachussets  
 Carol Hodgson, University of California (Los Angeles)

Carried unanimously

11. It was emphasized that the senior Associate Dean (or similar figure) be required to write in support of new members.
12. There are some additional applications pending.
13. Gordon Page is to be invited to report on the current policy with regard to International membership (*Sharon, will you make sure that this happens?*). There was extensive discussion about eligibility - Resident training hospitals, which have a medical education office? The Membership Committee will meet with *Gwendie Camp* to work on this issue.

#### EXECUTIVE POSITIONS

14. Sheila Chauvin and George Nowacek were elected to the executive by the membership. Consensus within the Executive Committee was reached in a matter of seconds, for the new society officials:

President:	Sharon Krackov
President Elect:	John Shatzer
Secretary:	David Cook
Treasurer:	Jon Veloski
Treasurer-elect	George Nowacek
Membership Chair	John Shatzer
Membership Chair-elect	Sheila Chauvin

Other positions: Web page – Diane Heestand (MUCH gratitude for her work)  
 International members – Gordon Page

The meeting concluded at 12:30pm in time for John Shatzer's Golf lesson...

During the wide ranging discussions, some ideas were generated which we should probably not lose...

1. We are not sure whether there are archived minutes and other memorabilia, but this information should be communicated from year to year and preserved in some fashion. If the Society had a Historian, it might be a good idea. Mike Ravitch was suggested (*Sharon*, did we think this was a good enough idea for you to approach Mike, in your capacity as President?)
2. The hotels in which the summer meetings are being held are truly lovely, but becoming very expensive. Should we explore some "character" locations which are interesting and comfortable, but maybe a bit cheaper? Asilomar in Pacific Grove, just south of Monterey California was mentioned as a beautiful and comfortable location with reasonable daily cost.
3. There has been a record of all the schools offering graduate training in Medical Education, Published in Academic Medicine (Cusimano, M. D. and David, M. A. (1998) A Compendium of Higher Education Opportunities in Health Professions Education. Acad, Med. 73: 1255-1259). Maybe our web page should direct people to this article?