

SDRME Business Meeting
November 7, 2004
6-7 pm
Westin – Boston

- Welcome – Larry Gruppen welcomed the group
 - In place of the usual 1 minute update by all in attendance, the group broke into groups of 5 and spent 1 minute each telling each other a little about what is happening at their own place.
- Treasure's Report
 - General report was distributed (attach)
 - Goal is to remain self-sufficient
 - Results are near what was budgeted. Dues will come close once a few delinquent members submit their payments. Expenses and revenue from Traverse City are not yet in. Expenses from Boston will hit before end of year. Balance will remain near \$11K.
- Bylaws revision
 - The revisions suggested by the Lawyer to apply for non-profit status were approved by membership and submitted for 501c3 status. Expect to hear soon.
 - Once the 501c3 status is established, the application to the Council of Academic Societies (CAS) will be submitted.
- Committee Reports
 - Members are needed for each of the committees – anyone with an interest was urged to let Larry know.
 - Membership Committee - Three new members and six transfers have been identified and awaiting welcome letters.
 - Invited Review Committee – 6 good proposals. A selection has been made, but attempting to contact the winner to see if still interested before making formal announcement. Three projects are outstanding, two are near completion. September 2005 is date for next round of applications.
 - Communication Committee – Group was asked to watch for the Bi-annual survey. A discussion ensued about the possibility of requiring completion of the survey as condition of membership. A motion was made to see if the revision and web-based administration would result in higher responses. The topic will be revisited at the summer meeting.
 - International Committee - Four new members have been identified (Netherlands, Nepal, Turkey, India). Total of approximately 20-25 members.
- Ex-Officio Updates.
 - Foundation for Association of International Medical Education Research (FAIMER). John Norcini reported that there is a newsletter that goes to former members. If SDRME wants anything listed there, want to subscribe, or help sponsor fellows, let him know. Please be on the look out for a survey.
 - NBME Center for Innovation – Bob Galbraith reported that Molly Farrell will be taking Judith Miller's place. ECFMG has a great partner for the development of the CSE. The Center is looking for new types of assessment research – more QI,

formative, individualized. Asked members to consider how SDRME or schools could partner to address investigations in this area.

- GEA-CACHE clearinghouse – Sheila Chauvin reported on the progress of the HEAL and CACHE project is progressing. There is a general call for reviewers.
- Summer 2005 Meeting – Gordon Page distributed a brochure for Semiahmoo Resort – site of June 19-June 22 2005 summer meeting.
- Additional Meetings – David Cook invited members to consider the Jasper Meeting, 7-11 May 2005 and International Medical Ed meeting in Harpoon, February 2005.

Meeting adjourned at approximately 6:00 pm

Respectfully submitted:

Sandy Cook, PhD

Secretary 2004-05